

# MILAN AREA SCHOOLS

100 Big Red Drive

Milan, MI 48160

Phone: 734-439-5050 Fax: 734-439-5083

## REQUEST FOR RELEASE OF STUDENT CA-60 FILES

Name / Address of Previous School

\_\_\_\_\_  
(School Name)

\_\_\_\_\_  
(School Address)

\_\_\_\_\_  
(City, State, Zip code)

\_\_\_\_\_  
(Telephone Number)

To Whom It May Concern:

We are requesting the cumulative file (CA-60), please include the Michigan UIC Code, as well as immunizations/health, records, birth certificate, special testing records, special education and psychological records for the following student who has enrolled at one of our schools.

Student Name: \_\_\_\_\_  
                            First  Middle  Last

Birth date: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Today's Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of parent or guardian

**Please send records to the address below:**

Milan Area Schools  
Attention: Sue Krichbaum  
200 Big Red Drive  
Milan, MI 48160

**Thank you for your cooperation.**