

Milan High School
200 Big Red. Dr.
Milan, MI 48160
734-439-5000



NHS
Letter to Non-selected Students

(Date)
(Student Name)
(Student Home Address)
(City, State Zip)

Dear (First Name),

On behalf of the faculty council of our NHS chapter, I am writing to inform you that after careful consideration, the council has voted to not select you for membership at this time. This decision was made carefully and came only after a thorough review of your candidacy by the council. A candidate must receive a majority vote from the council for selection. A careful review of your records did not result in that necessary vote.

While your excellent cumulative grade point average made you eligible as a candidate, the council found your efforts in the area(s) of (Identify one or more of the remaining criteria that each nonselected student did not meet, or use the alternate phrasing "one of more of the remaining selection criteria" if the chapter does not want to identify a specific criteria that was lacking) to be below our chapter selection standards.

We understand that this is disappointing news for you. However, we commend you on your successful efforts so far, in particular your academic accomplishments, and encourage you to continue your hard work in hope that rewards and recognition will continue to come your way in the future.

Should you or your parents have any questions about this nonselection decision, please feel free to contact (me/us) within the next (two weeks/another time period) at (fill in school phone, room number, or other relevant information to facilitate contact being made).

Sincerely yours,
(Adviser signature)
(Adviser name/typed)

cc: Chapter files
Parents of (student name)