

School Administration
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Dear families,

Effective April 1, 1996, Public Act 160 created the Postsecondary Enrollment Options Act, commonly referred to as dual enrollment. This law directs school districts to assist students in paying tuition and fees for courses at Michigan public or private colleges and universities.

There are several conditions that are set in accordance with this law, but Milan Area Schools has always taken a progressive attitude toward student acceleration and providing a diverse offering of curriculum.

Generally, students dual enroll in the junior or senior year of high school. If you feel your child is ready for a dual enrollment challenge prior to those years, make sure to see your child's grade level counselor for requirements a semester prior to enrollment.

There are added requirements for students that wish to dual enroll in a core area course (math, English, science and social studies). In these areas, a student needs to participate in a standardized test (PSAT, PLAN, ACT or MME) and earn a set cut score from the state. Milan High offers the PLAN and PSAT to sophomore students during the fall. The MME is for juniors and seniors only, and offered in the spring of a student's junior year. The ACT has national test dates – all available on their website. Likewise, a student cannot dual enroll with a reimbursement from the school if the high school offers a similar course. Exceptions can be made for situations where a student cannot access the course due to scheduling conflicts. For more information on this, including cut scores needed to qualify for dual enrollment, go to www.michigan.gov/mde.

Other key requirements are:

- 1) Students must be enrolled in both the school district and postsecondary institution during the local school district's regular academic year and must be enrolled in at least one high school class.
- 2) The college courses cannot be a hobby, recreation course, or in the subject of physical education, theology, divinity, or religious education.
- 3) Districts are required to pay the lesser of:
 - a. the actual charge for tuition, mandatory course fees, materials fees and registration fees; or
 - b. that state portion of the student's foundation allowance, adjusted to the proportion of the school year they attend the postsecondary institution.

NOTE: In addition to potentially incurring a portion of the tuition, text books and transportation costs are not covered by the district.

For Milan High, generally students dual enroll for a 3-credit, 100/200 level college course that fulfills one block per semester of MHS coursework. Students enrolling in a 4 or 5 credit course, or a 300-level or higher course, may dual-enroll for two blocks of MHS coursework. Each semester of enrollment generally equates up to \$450 of reimbursement from the school for cost of credit. If the course is a 4 or 5-credit course, or a 300-level course or higher, please contact the high school guidance office for reimbursement levels.

There are three main avenues students pursue for dual enrollment at Milan High:

- 1) The traditional dual enrollment would include students pursuing courses off-campus, generally at Washtenaw Community College, Monroe Community College or Eastern Michigan University. Along with the state's policies and our policies for dual enrollment, each institution has a set of requirements for enrollment. Again, contacting your high school guidance office, as well as the university or college registrar's office **a semester prior to potentially enrolling in a course** will give you ample time to make arrangements, complete entry requirements and enroll successfully into a class.
- 2) On-site Eastern Scholars program: Milan High has a strong partnership with Eastern Michigan University, and offers courses from EMU at Milan High, during the school day, for our students. These courses are structured into our school calendar and alternating schedule, and registration is held on-site – so it is a convenient process. Contact your grade level guidance counselor for information and cost of these unique offerings.
- 3) EMU/WISD Early College Alliance: This is a new partnership for Milan Area Schools. The Early College Alliance offers 20-40 seats to Milan High students entering their sophomore or junior year. Students would remain Milan Area Schools students, but attend all classes at Eastern Michigan University. Students can earn up to 60 credits, with no cost for tuition, throughout their time in the program. Selection for enrollment is based on a lottery system. For more information, contact the ECA at: www.earlycollegealliance.org.

Please review the contents of this letter with your student. If you believe you are eligible for dual enrollment, that you qualify for tuition and fee support, and you wish to participate next semester please sign below and return to the Guidance Office and schedule an appointment to meet with your grade level dean/counselor/assistant principal.

I am interested in dual enrollment. I understand that as a dual enrolled student, my family and I may incur additional expenses in addition to what Milan Area Schools will reimburse.* I additionally understand that if for any reason I drop a course, or do not earn a C or better in said course, I may be responsible for the tuition fee in its entirety.

Dated: _____

Dated: _____

Signature(s):

Student

Parent / Guardian

Proposed College / Course

Estimated Cost to Family

* Example - WI '08 the School will reimburse up to \$450.25 per / 3 credit course